

Harcourts Avoca Beach & Copacabana

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APPLICATION FOR HOLIDAY TENANCY

HOLIDAY PROPERTY:.....

DATES REQUIRED: IN..... OUT.....

TARIFF.....

CHECK IN - 2PM

CHECK OUT - 10AM

Note - Early check in and Late check out times can be arranged only if there is no booking directly prior or after this booking and are subject to change.

FULL NAMES: _____

ADDRESS: _____

EMAIL: _____

PHONE: MOBILE: _____ HOME: _____

DRIVERS LICENCE NO: _____

WHAT IS THE MAKEUP OF YOUR GROUP?

NUMBER OF OCCUPANTS:

Adults: 16-25 _____ 26-40 _____ 40 plus _____

Children: 0-15 years _____

Of these how many are Couples or Singles? Couples _____ Singles _____

The premises mentioned above is let to you for holiday purposes and not commercial and only for the period stated on the receipt. The number of occupants must not exceed the number stated on the application.

BOOKING FEE: All bookings will be charged a non-refundable \$50.00 booking fee, payable with the deposit.

CANCELLATIONS: Full payment is due. Funds will only be refunded if the accommodation has been re-let. Cancellations are subject to a \$50.00 administration fee.

Please **COMPLETE ALL DETAILS and SIGN BELOW AND ON REVERSE SIDE** and return with accommodation deposit and booking fee.

I, the applicant, acknowledge and agree to the **terms and conditions as set out below and on the reverse page** and accept tenancy of the holiday premises indicated above.

SIGNATURE: _____ **DATE:** _____

PLEASE READ CAREFULLY THESE TERMS AND CONDITIONS PAYMENT OF THE DEPOSIT CONSTITUTES ACCEPTANCE OF THESE TERMS AND CONDITIONS

The terms and conditions of the holiday letting as agreed to by both parties area as follows:

RECEIPTS: Please check your receipt (issued subject to consent of vendor or landlord) and contact our office immediately if there is any discrepancy. If payment is made by cheque a receipt is issued subject to such cheque being cleared. Fees for dishonoured or re-presented cheques: \$30.00

CONFIRMATION OF BOOKING: 50% deposit plus the \$50 booking fee within 7 days of booking. The balance is due 30 days prior to booking or immediately if booking confirmed within 30 days. Payment may be made by cheque, credit card or EFT transfer.

CANCELLATIONS: Full payment is due. Funds will only be refunded if the accommodation has been re-let. Cancellations are subject to a \$50.00 administration fee.

CHECK IN and OUT: Occupancy is given between 2pm and 4pm on the date of arrival. Premises are to be vacated by **10am** on the date of departure. Variation to same must be requested and approved by our Property Manager. If no arrangements are made **late arrivals will be charged a minimum fee of \$50.00.**

BOND: A credit card bond applies of \$1,000 on all properties. PLEASE NOTE IT MUST BE A CREDIT CARD NOT A DEBIT CARD.

BOOKING FEE: All bookings will be charged a non-refundable \$50 fee, payable with initial deposit.

CLEANING: The property must be left in the same condition as it was found. Any excess cleaning costs or rubbish removal will be deducted from the Security Bond. FURNITURE is not to be moved and must remain in the same position as found on arrival of occupancy.

PARTIES AND FUNCTIONS ARE STRICTLY PROHIBITED: The premises mentioned herein are let to you for holiday purposes not commercial and only for the period stated on the receipt. The number of occupants must not exceed the number stated on the application. Accordingly this rate does not allow for the extra wear associated with functions in terms of cleaning, garbage removal, wear & tear, repairs etc. Overloading or use contrary to this may result in loss of your bond and/or additional payments or will render the tenant liable to cancellation of the booking.

NOISE POLLUTION: The tenant shall not cause nuisance to neighbours. If warranted complaints are made, immediate termination of tenancy and loss of Bond will occur.

PERSONAL EFFECTS: Please ensure you take all personal effects when vacating on departure. The agent cannot be held responsible for the loss or damage of personal effects.

BBQ FACILITIES: BBQs are provided for your convenience, however the tenant is responsible for filling the gas bottle for use (coupon will be supplied). BBQs are to be cleaned before vacating the property and all outdoor furniture is to be returned to its original configuration. **If BBQ is left dirty a \$50 cleaning fee will apply and will be deducted from the Security Bond.**

BREAKAGES: Damage, Breakages, Theft and Loss are the tenants' responsibility during their stay. Tenants shall be liable for all costs and expenses incurred as a result of such damage, breakages, theft or loss.

The Agent shall be entitled to recover such costs from the credit card bond held without limiting the liability of the tenant. An administration fee of \$50 will be charged if any costs are needed to be debited from the Bond.

SMOKING: Smoking is prohibited inside all premises. Ashtrays are provided for external use only. All butts are to be removed from the premises upon vacating.

KEYS: If keys are lost or locked inside the property outside of office hours a minimum charge of \$50.00 will apply for obtaining a spare key. If a key is not available, the tenant will be liable for any costs incurred to gain entry. **Lost keys must be paid for.**

LINEN IS NOT ORDINARILY SUPPLIED: All properties are privately owned and furnished according to the owner's requirements. You are required to bring your own sheets, pillowcases, towels & tea towels and toilet requirements.

PETS: Are not allowed in any of our holiday lettings, unless advertised as pet friendly.

Bookings are accepted on behalf of the owner and are made in good faith by the agent, but may be subject to any changes as may be notified by the owner prior to the commencement of tenancy. The agent cannot accept responsibility for actions taken by the owner of the premises outside the agent's control. If the property is sold we cannot accept responsibility for the decisions made by the new owner. Every reasonable endeavour will be made to offer alternative accommodation should this occur.